



## Drug and Alcohol Abuse Prevention Program

Revised 7/1/24

**Campus Location:**      **Aviation Institute of Maintenance**  
**5870 S. Eastern Avenue, Las Vegas, NV 89119**  
**702-798-5511**

The Drug Free Schools and Campus Regulations (EDGAR Part 86.100, Subpart B) require that, as a condition of receiving funds or any other form of financial assistance under any federal program, an institution of higher education must certify that it has adopted and implemented a program designed to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees, both on the institution's premise and as part of its activities. This Drug and Alcohol Abuse Prevention Program (DAAPP) policy was developed to inform the Institute, students, and employees of the seriousness of the use and abuse of illicit drugs and alcohol and to set forth the standards of conduct regarding such activity.

Aviation Institute of Maintenance supports the Drug-Free Schools and Campuses Regulations and is committed to providing a safe, healthy educational and work environment for all students and employees.

### **(1) Distribution of Annual Notification**

The EDGAR Part 86 requires that schools annually distribute alcohol and drug policy notification in writing to students and employees. On or before October 1 of each year, an email is sent to all employees and students which contains a direct link to a PDF version of this policy. All new students who enroll after the distribution date will receive a copy of this policy during mandatory orientation prior to starting classes. New employees hired after the annual distribution date will receive a copy as part of the new employee materials. Additionally, a copy of the PDF is posted to the school's consumer information website for continuous reference.

Through the annual distribution of this policy, the school certifies that they have implemented a drug and alcohol prevention program in accordance with the Drug-Free Schools and Communities Act (DFSCA), as articulated in the Education Department General Administrative Regulations (EDGAR) Part 86, known as the Drug-Free Schools and Campuses Regulations pertaining to Drug and Alcohol Abuse Prevention.

**A. Standards of Conduct**

The unlawful possession, use, or distribution of illicit drugs and alcohol on Institute property or at any school sponsored activity by all students, staff, and faculty is strictly prohibited, even by individuals who are otherwise of legal age to do so. This includes the campus buildings, campus grounds, and parking areas, or while participating in off-site school/work-related activities such as but not limited to field trips, graduation ceremonies, school-sanctioned community service activities, or professional meetings attended by employees on behalf of the school.

These standards of conduct apply to all students who are registered at the Institution for at least one course as well as all full time and part time staff and faculty.

The Institution reserves the right to take whatever measures it deems necessary in response to an allegation of alcohol or other drug use in order to protect employees and students and the personal safety of the entire Institute’s community. A student or employee who violates the drug and alcohol policy, including underage drinking, is subject to both the campus policies and to criminal sanctions provided by federal, state, and local law. All instances of illegal drug use or underage drinking will be referred to the local authorities. Additionally, the school will impose disciplinary sanctions as defined in the Student Code of Conduct or the Employee Handbook for failure to abide by the standards of conduct.

**B. Legal Sanctions**

A student or employee who violates the drug and alcohol policy is subject to both the Institute’s policies and to criminal sanctions provided by federal, state, and local law. The following are a summary of the applicable legal sanctions.

**FEDERAL PENALTIES FOR TRAFFICKING AND POSSESSION OF A CONTROLLED SUBSTANCE**

<b>DRUG/SCHEDULE</b>	<b>QUANTITY</b>	<b>PENALTIES</b>	<b>QUANTITY</b>	<b>PENALTIES</b>
Cocaine (Schedule II)	500–4999 grams mixture	<b>First Offense:</b> Not less than 5 yrs, and not more than 40 yrs. If death or serious injury, not less than 20 or more than life. Fine of not more than \$5 million if an individual, \$25 million if not an individual.  <b>Second Offense:</b> Not less than 10 yrs, and not more than life. If death or serious injury, life imprisonment. Fine of not more than \$8 million if an individual, \$50 million if not an individual.	5 kgs or more mixture	<b>First Offense:</b> Not less than 10 yrs, and not more than life. If death or serious injury, not less than 20 or more than life. Fine of not more than \$10 million if an individual, \$50 million if not an individual.  <b>Second Offense:</b> Not less than 15 yrs, and not more than life. If death or serious injury, life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.  <b>2 or More Prior Offenses:</b> Not less than 25 years. Fine of not more than \$20 million if
Cocaine Base (Schedule II)	28–279 grams mixture		280 grams or more mixture	
Fentanyl (Schedule II)	40–399 grams mixture		400 grams or more mixture	
Fentanyl Analogue (Schedule I)	10–99 grams mixture		100 grams or more mixture	
Heroin (Schedule I)	100–999 grams mixture		1 kg or more mixture	
LSD (Schedule I)	1–9 grams mixture		10 grams or more mixture	
Methamphetamine (Schedule II)	5–49 grams pure or 50–499 grams mixture		50 grams or more pure or 500 grams or more mixture	
PCP (Schedule II)	10–99 grams pure or 100–999 grams mixture		100 gm or more pure or 1 kg or more mixture	

				an individual, \$75 million if not an individual.
PENALTIES				
Other Schedule I & II drugs (and any drug product containing Gamma Hydroxybutyric Acid)	Any amount	<b>First Offense:</b> Not more than 20 yrs. If death or serious injury, not less than 20 yrs, or more than life. Fine \$1 million if an individual, \$5 million if not an individual. <b>Second Offense:</b> Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if not an individual.		
Flunitrazepam (Schedule IV)	1 gram			
Other Schedule III drugs	Any amount	<b>First Offense:</b> Not more than 10 years. If death or serious injury, not more than 15 yrs. Fine not more than \$500,000 if an individual, \$2.5 million if not an individual. <b>Second Offense:</b> Not more than 20 yrs. If death or serious injury, not more than 30 yrs. Fine not more than \$1 million if an individual, \$5 million if not an individual.		
All other Schedule IV drugs	Any amount	<b>First Offense:</b> Not more than 5 yrs. Fine not more than \$250,000 if an individual, \$1 million if not an individual. <b>Second Offense:</b> Not more than 10 yrs. Fine not more than \$500,000 if an individual, \$2 million if other than an individual.		
Flunitrazepam (Schedule IV)	Other than 1 gram or more			
All Schedule V drugs	Any amount	<b>First Offense:</b> Not more than 1 yr. Fine not more than \$100,000 if an individual, \$250,000 if not an individual. <b>Second Offense:</b> Not more than 4 yrs. Fine not more than \$200,000 if an individual, \$500,000 if not an individual.		

FEDERAL TRAFFICKING PENALTIES—MARIJUANA

DRUG	QUANTITY	1st OFFENSE	2nd OFFENSE *
Marijuana (Schedule I)	1,000 kg or more marijuana mixture; or 1,000 or more marijuana plants	Not less than 10 yrs. or more than life. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine not more than \$10 million if an individual, \$50 million if other than an individual.	Not less than 15 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than \$20 million if an individual, \$75 million if other than an individual.
	100 kg to 999 kg marijuana mixture; or 100 to 999 marijuana plants	Not less than 5 yrs. or more than 40 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine not more than \$5 million if an individual, \$25 million if other than an individual.	Not less than 10 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than \$20 million if an individual, \$75million if other than an individual.
	More than 10 kgs hashish; 50 to 99 kg marijuana mixture More than 1 kg of hashish oil; 50 to 99 marijuana plants	Not more than 20 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine \$1 million if an individual, \$5 million if other than an individual.	Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if other than an individual.

	Less than 50 kilograms marijuana (but does not include 50 or more marijuana plants regard-less of weight) 1 to 49 marijuana plants;	Not more than 5 yrs. Fine not more than \$250,000, \$1 million if other than an individual.	Not more than 10 yrs. Fine \$500,000 if an individual, \$2 million if other than individual.
Hashish (Schedule I)	10 kg or less	Not more than 5 yrs. Fine not more than \$250,000, \$1 million if other than an individual	Not more than 10 yrs. Fine \$500,000 if an individual, \$2 million if other than individual
	1 kg or less	Not more than 5 yrs. Fine not more than \$250,000, \$1 million if other than an individual.	Not more than 10 yrs. Fine \$500,000 if an individual, \$2 million if other than individual

\* The minimum sentence for a violation after two or more prior convictions for a felony drug offense have become final is not less than 25 years imprisonment and a fine up to \$20 million if an individual and \$75 million if other than an individual.

### Federal Law, Alcohol

Alcohol is not considered a controlled substance under the USE Code and is not subject to the same federal regulations as other drugs. The Federal Uniform Drinking Age Act of 1984 sets the minimum legal drinking age to 21. Individual states control the regulations and penalties relating to the possession and distribution of alcohol.

### Nevada State Law, Controlled Substance

The Institute complies with all federal, state, and local laws. Full details of the Code of Nevada can be found [NRS: CHAPTER 453 - CONTROLLED SUBSTANCES \(state.nv.us\)](https://www.nv.gov/nrs) A summary of the relevant sections of the Code of Nevada are provided in this policy.

The Nevada Controlled Substance Act places controlled substances into categories called Schedules.

Schedule	Description	Penalties for manufacture, sell, or deliver, or possess with intent to manufacture, sell, or deliver.	Penalties for Possession § 453.336
<b>Schedule I</b> <b>§453.166</b>	High potential for abuse and no accepted medical use. Includes heroin, LSD, GHB, peyote, Ecstasy, and PCP.	<b>Category D felony- first offense</b> 1-4 years in prison Possible fines up to \$5000.	<b>Category E felony</b> <b>First or 2<sup>nd</sup> offense</b> 1-4 years in Nevada State Prison Possible fines up to \$10,000
<b>Schedule II</b> <b>§453.176</b>	High potential for abuse and severe dependence, but have a currently accepted medical use. Includes methamphetamine, cocaine, Vicodin, Ritalin, and methadone	<b>Category C felony- 2nd offense</b> 1-5 years in prison Possible fine up to \$10,000  <b>Category B felony 3<sup>rd</sup> or subsequent offense</b> 3-15 years in prison Possible fine up to \$20,000.	<b>Category D felony</b> <b>3<sup>rd</sup> or subsequent offense</b> 1-4 years in prison

			Possible fines up to \$5000. An additional fine of up to \$20,000 (at the judge's discretion)
<b>Schedule III</b> <b>§453.186</b>	Have less potential for abuse than Schedule II drugs, a potential for moderate or low dependency and an accepted medical use. Includes ketamine and anabolic steroids	<b>Category D felony- first or 2nd offense</b> 1-4 years in prison Possible fines up to \$5000.	
<b>Schedule IV</b> <b>§453.196</b>	Low potential for abuse than Schedule III drugs, a limited potential for dependency, and are accepted in medical treatment. Includes valium, Xanax, Ambien, and rohypnol	<b>Category C felony- 3<sup>rd</sup> or subsequent offense</b> 1-5 years in prison Possible fine up to \$10,000	
<b>Schedule V</b> <b>§453.206</b>	Low potential for abuse relative to Schedule IV drugs, accepted medical use, limited physical or psychological dependency. Includes codeine, opium, and cough suppressants		

Possession penalties in Nevada depend on the type of drug and whether you have past drug offenses.

Drug Type	Nevada Possession Penalties § 453.336
<b>Schedule I or II</b> less than 14 grams; or <b>Schedule III, IV, or V</b> less than 28 grams	<b>Category E felony- First or 2<sup>nd</sup> offense</b> penalties include probation and a suspended sentence, but the court may impose up to 1 year in jail. 2 or more felony convictions, you face a possible sentence of 1 to 4 years in prison and up to \$5000 in fines. <b>Category D felony-3<sup>rd</sup> or subsequent offense</b> <ul style="list-style-type: none"> <li>• 1-4 years in Nevada State Prison</li> <li>• up to \$5000 in fines (at the judge's discretion)</li> <li>• An additional fine up to \$20,000 (at the judge's discretion)</li> </ul>
<b>Schedule I or II</b> 14 grams to less than 28 grams; or <b>Schedule III, IV, or V</b> 28 grams to less than 200 grams	<b>Category C felony-</b> 1-5 years in prison, up to \$10,000 in fines
<b>Schedule I or II</b> 28 grams to less than 42 grams; or <b>Schedule III, IV, or V</b> 200 grams or more	<b>Category B felony-</b> 1-10 years in prison, \$50,000 in fines
<b>Schedule I or II</b> 42 grams to less than 100 grams; or GHB or Rohypnol	<b>Category B felony-</b> 2-15 years in prison, and \$50,000 in fines
Public consumption of marijuana	<b>Category B,</b> 1-6 years in prison
	<b>Misdemeanor,</b> \$600

### Trafficking in controlled substances

Type of Controlled substance	Weight of Controlled Substances	Penalties
<b>GHB and Schedule I and II Trafficking</b> <b>§453.3385</b>	100 grams or more, but less than 400 grams	Category B felony Imprisonment for a minimum of not less than 2 years and maximum of not more than 20 years Fine of not more than \$100,000
<b>Marijuana Trafficking</b> <b>§453.339</b>	50 pounds or more, but less than 1000 pounds; or 1 pound or more, but less than 20 pounds of concentrated cannabis	<b>Category C felony</b> fine not more than \$25,000

	1000 pounds or more, but less than 5000 pounds; or 20 pounds or more, but less than 100 pounds of concentrated cannabis	<b>Category B felony</b> imprisonment for a minimum term not less than 2 years and a maximum term of not more than 10 years, and a fine of not more than \$50,000
	500 pounds or more; or 100 pounds or more of concentrated cannabis	<b>Category A felony</b> imprisonment in state prison for life with the possibility of parole, with eligibility for parole beginning when a minimum of 5 years has been served; or for a definite term of 15 years, with eligibility for parole beginning when a minimum of 5 years has been served, and a fine of not more than \$200,000.

## Nevada Marijuana Penalties

<b>Personal Use</b>	<b>Penalty</b>	<b>Incarceration</b>	<b>Max Fine</b>
Up to 1 oz	No penalty	None	None
More than 1 oz	Misdemeanor	N/A	\$ 600
Possession or use in public	Misdemeanor	N/A	\$ 600
<b>Sale or Delivery</b>	<b>Penalty</b>	<b>Incarceration</b>	<b>Max Fine</b>
Gifted up to one ounce	No Penalty	None	\$ 0
Gifted up to 1/8 oz of concentrated marijuana	No Penalty	None	\$ 0
More than 1 oz - less than 100 lbs (first offense)	Felony	1 - 4 years	\$ 5,000
More than 1 oz - less than 100 lbs (second offense)	Felony	1 - 5 years	\$ 10,000
More than 1 oz - less than 100 lbs (subsequent offense)	Felony	3 - 15 years	\$ 20,000
100 - less than 2000 lbs	Felony	1 - 5 years	\$ 25,000
2000 - less than 10,000 lbs	Felony	2 - 10 years	\$ 50,000
10,000 lbs or more	Felony	5 - life	\$ 200,000
To a minor	Felony	5 - life	\$ 20,000
<b>Cultivation</b>	<b>Penalty</b>	<b>Incarceration</b>	<b>Max Fine</b>
2 plants or more	Felony	1 - 4 years	\$ 5,000
100 - less than 2000 lbs	Felony	1 - 5 years	\$ 25,000
2000 - less than 10,000 lbs	Felony	2 - 10 years	\$ 50,000
10,000 lbs or more	Felony	5 - life	\$ 200,000

## Nevada State Law, Alcohol

Nevada prohibits driving while impaired by drugs or alcohol, even if your blood does not contain illegal levels of drugs or alcohol. A measurement of your Blood Alcohol Concentration (BAC) is the most common way a police officer can determine whether you're legally impaired. In Nevada, it is illegal to drive a motor vehicle while noticeably impaired or with an alcohol concentration of 0.08 percent or higher. While driving a commercial motor vehicle, the limit is 0.04. Under 21 drivers BAC limit is 0.02%.

### First offense: Misdemeanor

\$400 to \$1000 in fines plus court costs; 8-hour DUI School; Attendance at a Victim Impact Panel; 2 days to 6 months in jail time (possible suspension of jail sentence or 48 to 96 hours or community service); A 185-day driver's license revocation

**Second-time DUI within a 7-year period: Misdemeanor**

\$750 to \$1000 in fines plus court costs; 12-hour DUI School; Victim Impact Panel; Mandatory minimum of 10 days to 6 months in jail (or house arrest); 1-year license revocation; and possibly a one-year court-ordered substance abuse program

**Third-time DUI in a 7-year time span: Automatic Category B felony §484C.400(1)(c)**

1 to 6 years in prison; \$2000 to \$5000 in fines plus court costs; 1 to 3 years of using an ignition interlock device, plus paying all associated costs; and 3-year license revocation

**Four Circumstances where DUI is a felony in Nevada, and each carries a different prison sentence:**

Third DUI automatic Category B felony- 1 to 6 years in prison §484C.400(1)(c); DUI following a felony DUI-2 to 15 years in prison §484C.410; DUI causing injury or death- 2 to 20 years in prison §484C.430; Vehicular homicide- 25 years or life in prison (may be paroled after 10 years) §484C.440

Nevada laws § 202.020 states that person under 21 years of age who, for any reason possesses any alcoholic beverage in public is guilty of a misdemeanor. Penalties for underage drinking are up to 6 months in jail and/or \$1000 in fines. Defendants under 18 face additional juvenile court penalties, including a driver's license suspension.

**C. Health Risks**

The use of drugs, including alcohol and tobacco, can produce serious short and long term health risks. Substance use can lead to dependency and addiction, health problems, mental illness, social issues, and violence. Beyond the harmful consequences for the individual, drug and alcohol use can cause serious emotional, mental, and physical health problems for others.

Alcohol consumption causes a number of marked changes in behavior. Even low doses significantly impair the judgement and coordination required to drive a car safely, increasing the likelihood that the driver will be involved in an accident. Low-to-moderate doses of alcohol also increase the incidence of a variety of aggressive acts including domestic and child abuse. Moderate-to-high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol produce the effects just described.

Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations, and convulsions. Alcohol withdrawal can be life-threatening. Long-term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver.

Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and intellectual disabilities. In addition, research indicates that children of alcoholic parents are at greater risk of becoming alcoholics than are other youngsters.

A summary of the health risks associated with the substances covered by the Controlled Substances Act (21 USC 811) are summarized in the Appendix. For additional health risks specifically related to your situation, contact your health care provider.

Reference: U.S. Department of Justice Drug Enforcement Administration. Drugs of Abuse: A DEA Resource Guide.

#### D. Drug and Alcohol Programs

Students and employees who use controlled substances or who abuse alcohol are encouraged to seek assistance through the campus Student Services office or the office of the Campus Executive Director. A binder of community resources can also be found in the Learning Resource Center at the campus. Employees are also encouraged to seek confidential assistance from the Human Resources department at the corporate office by calling 757-456-5065. The staff will assist you or provide an appropriate referral. Although the school does not have in-house counseling or treatment services, many options are available in the surrounding areas for employees and students in need of substance-abuse counseling, treatment, or rehabilitation and reentry programs.

You can find treatment facilities in your area by searching at [www.findtreatment.gov](http://www.findtreatment.gov). In addition, the school maintains the following list of national and local services and hotlines related to substance abuse. For more information relating to your area and needs, contact the Campus Executive Director or the Student Services Coordinator for a confidential discussion.

#### National Hotlines

Organization	Phone/Web	Services
Substance Abuse and Mental Health Services Administration (SAMHSA)	1-800-662-HELP	information on alcohol and drug abuse, local treatment options, support through hotline counselors about to speak with about alcohol, drug or family problems
Alcoholic Anonymous	<a href="http://www.aa.org">www.aa.org</a>	Recovery assistance from alcoholism
Al-Anon and Alateen	<a href="http://www.al-anon.org">www.al-anon.org</a>	Guide for family whose lives have been affect by someone else's drinking
Narcotics Anonymous	<a href="http://www.na.org">www.na.org</a>	Recovery assistance from addiction
National Alcoholism and Substance Abuse Information Center	1-800-784-6776	National database of the alcohol rehab treatment and drug rehab treatment centers for every level of treatment option
HelpGuide	<a href="http://www.helpguide.org">www.helpguide.org</a>	Guides to mental health and wellness, including addition and recovery information
National Suicide Prevention Lifeline	1-800-273-TALK Call or text: 988	24/7 support for people in distress
National Sexual Assault Hotline	800-565-4673	24/7 assistance for survivors of sexual violence and harassment
National Domestic Violence Hotline	800-799-7233	24/7 assistance for survivors of domestic violence
Veteran Crisis	Dial 988, press 1	27/4 crisis support for Veterans and their loved ones

#### Local Drug and Alcohol Related Services

Facility	Services	Address	Phone
HELP of Southern Nevada	Outpatient, telemedicine	1640 East Flamingo, Las Vegas NV 89119	702-498-3377
Freedom Behavioral Health	Behavioral health, addiction rehabilitation	3852 Palos Verdes St, Las Vegas 89119	702-485-1300
Lionheart Recovery Center	Opioid, alcohol detox, transitional services,	6565 Tomiyasu Lane, Las Vegas NV 89120	702-886-1117



	recovery services		
Partida Corona Medical Center	Opiate addition treatment	2950 East Flamingo Rd Las Vegas NV 89121	702-565-6004
Vogue Recovery Center	Detox, drug and alcohol rehab	4011 McLeod Dr, Las Vegas NV 89121	702-829-6302
New Beginnings Counseling Centers	Outpatient substance abuse treatment	3675 Pecos McLeod Las Vegas NV 89121	702-538-7412

**E. Disciplinary Sanctions**

Student Sanctions. In accordance with the Student Code of Conduct, use, possession, or distribution of illegal narcotic, alcoholic, or other controlled substances, except as expressly permitted by law, to include public intoxication, is a Level I violation and is deemed to be among the most serious types of violations. As a condition of enrollment, students must abide by the terms of this policy and the Student Code of Conduct. If any violation of the standards of conduct are violated, sanctions will be imposed which would include the following.

- Reporting the violation to law enforcement officials.
- Remove a student from Institution activities, to include classroom lecture, practical labs, and externships, when impairment is noted or feared.
- Taking appropriate disciplinary action against such student, up to and including probation, expulsion, termination of enrollment

Employee Sanctions. Our Institute’s reputation depends entirely on the ethical and legal behavior of its employees. The Institute is committed to a standard of ethics, integrity and compliance with applicable laws in all aspects of conducting business. As such, employees are expected to observe standards of ethical conduct as described in the Employee Handbook and in this policy. If any violation of the standards of conduct are violated, sanctions will be imposed which would include the following.

- Reporting the violation to law enforcement officials.
- Remove the employee from the workplace or any Institution activities when impairment is noted or feared.
- Submission to a drug, alcohol, or illegal substance test.
- Taking appropriate disciplinary action against such employee in accordance with the Employee Handbook, which could include verbal or written warning, performance improvement plan, demotion, suspension, or separation of employment.
- Require participation in a substance abuse rehabilitation program approved for such purposes by a federal, state, local health, law enforcement or other appropriate agencies as a condition of continued employment.

**(2) Biennial Review**

The school will complete a review of the Drug and Alcohol Abuse Prevention (DAAPP) policies and procedures. The biennial review will occur no later than February of each odd numbered year (2023, 2025, 2027, etc) and cover the previous two calendar years. For example, the review conducted in February 2023 will cover the calendar years 2021 and 2022.

The school will form a task force to accomplish the biennial review, to include at a minimum the following individuals. The task force will include the Campus Executive Director or Assistant Campus

Director, the Student Services Coordinator, the Director of Education, and other campus representatives as needed. The objective of the review is to determine the effectiveness of, and to implement any needed changes to the DAAPP and to ensure the campus is enforcing the disciplinary sanctions and policies consistently. In accomplishing the objectives, the following steps will be considered during the review.

1. Determine the number of drug and alcohol-related violations and fatalities that occurred on campus or as part of any institution's activities and are reported to campus officials during the last 2 years. Document the particulars of the offense(s), any mitigating circumstances, and the school sanctions imposed. Cover student and employee violations. Remove all personally identifying information from the documentation.
2. Review the offenses and subsequent institutional sanction. Compare data obtained year over year. Have the sanctions been enforced consistently?
3. Are there any recommendations for improvement in consistency of the disciplinary policies?
4. Review the educational programming held at the campus during the previous 2 years relation to the policy. Has the DAAPP policy been effective in preventing the possession, use, or distribution of drugs or alcohol, as defined in this statement?
5. If not, what action plans are in place to improve the process.

The Biennial Review Report, at a minimum, should include answers to the above questions. The report will also include a written statement certifying that the school has adopted and implemented the drug prevention program described in § 86.100. The report and the certification statement will be kept on campus and a copy emailed to the Director of Academic Affairs at the corporate office no later than February 28 of each odd numbered year. A copy of the Biennial Review Report will be posted on the school's consumer information web site.

### **3) Record Keeping**

The school will keep a copy of the annual Drug and Alcohol Prevention Plan policies, reports and backup documentation from the biennial review, and any other records reasonably related to the school's compliance with the drug and alcohol abuse prevention program for a minimum of 5 years.

Appendix: Health Risks Associated with Use of Illicit Drugs and Abuse of Alcohol

<i>Drug</i>	<i>Schedule</i>	<i>Trade Names</i>	<i>Medical use</i>	<i>Dependency</i>	<i>Usual method of abuse</i>	<i>Possible effects</i>	<i>Effects of Overdose</i>	<i>Withdrawal</i>
<b>Narcotics</b>								
Fentanyl	II	Apache, China Girl, Dance Fever, Friend, Goodfellas, Great Bear, He-Man, King Ivory, Murder 8, Tango & Cash.	Analgesic, anesthetic	High	Injected, snorted, smoked, oral,	Drowsiness, inability to concentrate, apathy. Slowed physical activity, constriction of the pupils, flushing of the face and neck, constipation, nausea, vomiting, and slowed breathing	Overdoses of narcotics are not uncommon and can be fatal. Constricted (pinpoint) pupils, cold clammy skin, confusion, convulsions, extreme drowsiness, and slowed breathing	Restlessness, irritability, loss of appetite, nausea, tremors, drug craving, severe depression, vomiting, increased heart rate and blood pressure, and chills alternating with flushing and excessive sweating
Heroin	I	Big H, Black Tar, Chiva, Hell Dust, Horse, Negra, Smack, and Thunder	None	High	injected, smoked, snorted			
Hydromorphone	II	D, Dillies, Dust, Footballs, Juice, Smack	Pain reliever	High	Oral, ingestion			
Methadone	II	Amidone, Chocolate Chip Cookies, Fizzies with MDMA, and Wafer	Analgesic	High	Swallowed, injected			
Morphine	II	Dreamer, Emsel, First Line, God's Drug, Hows, MS, Mister Blue, Morf, Morpho, Unkie	Pain reliever	High	Oral, injected			
Opium	II	Aunti, BigO, Black ill, Chinese Molasses, Dopium, Dreams, FiDoNie, G, God's medicine, Guma, Joy, Midnight Oil, O, OP, Pox.	None	High	Smoked, injected, oral			
Oxycodone	II	Hillbilly Heroin, Kicker, OC, Ox, Roxy, Perc, and Oxy, OxyContin	Analgesic	High	Oral, injected			
<b>Stimulants</b>								
Amphetamines	II	Bennies, Black Beauties, Crank, Ice, Speed, and Uppers	Treat ADHD	High	Oral, injected	Sense of exhilaration, enhanced self-esteem, improve mental and physical performance, increase activity, reduce appetite, extend wakefulness for prolonged period, Chronic, high-dose use is frequently associated with agitation, hostility, panic, aggression, and suicidal or homicidal tendencies, tolerance	In overdose, unless there is medical intervention, high fever, convulsions, and cardiovascular collapse may precede death. Because accidental death is partially due to the effects of stimulants on the body's cardiovascular and temperature-regulating systems, physical exertion increases the hazards of stimulant use	Abrupt cessation is commonly followed by depression, anxiety, drug craving, and extreme fatigue
Cocaine	II	Blow, Coca, Coke, Crack, Flake, Snow	Rare	High	Snorted, injected, smoked			
Khat	I, IV	Abyssinian Tea, African Salad, Catha, Chat, Kat, and Oat	None	High	Chewed, smoked			
Methamphetamine	II	Batu, Bikers Coffee, Black Beauties, Chalk, Chicken Feed, Crank, Crystal, Glass, Go-Fast, Hiropon, Ice, Meth, Methlies Quick, Poor Man's Cocaine, Shabu, Shards, Speed, Stove Top, Tina, Trash, Tweak, Uppers, Ventana, Vidrio, Yaba, and Yellow Bam	Obesity, ADHD	Moderate	Swallowed, snored, injected, smoked			
<b>Depressant</b>								
Barbiturates	I, III, IV	Barbs, Block Busters, Christmas Trees, Goof Balls, Pinks, Red Devils, Reds & Blues, and Yellow Jackets	Sedatives, hypnotics, anesthetics, anticonvulsants	High	Swallowed, injected	Sleepiness, amnesia, impaired mental function, confusion. Slurred speech, loss of motor coordination, weakness, headache, dizziness	Extreme drowsiness, confusion, impaired coordination, decreased reflexes,	Withdrawal can be life threatening

<i>Drug</i>	<i>Schedule</i>	<i>Trade Names</i>	<i>Medical use</i>	<i>Dependency</i>	<i>Usual method of abuse</i>	<i>Possible effects</i>	<i>Effects of Overdose</i>	<i>Withdrawal</i>
Benzodiazepine	IV	Benzos and Downers, valium, zanax, Ativan, klonopin, flurazepam,	Anesthesia, insomnia, anticonvulsant	Low	Oral, snorted	vomiting, low blood pressure. Prolonged use produces physical and psychological dependence and tolerance	respiratory depression, coma, and possible death. Overdose effects of concomitant use of benzodiazepines and opioids include: Profound sedation, respiratory depression, coma, and death	
GHB	I III	Sodium oxybate, xyrem	None	High	Ingested			
Rohypnol	IV	Date rape drug, Forget Pill, La Rocha, Lunch Money Drug, Mexican Valium, Pingus, R2, Reynolds, Roach, Roopies, Roofies, Row-Shay, Wolfies	None		Oral			
<b>Hallucinogens</b>								
Ecstasy/MDMA	I	Adam, Beans, Clarity, Disco Biscuit, E, Ecstasy, Eve, Go, Hug Drug, Lover's Speed, MDMA, Peace, STP, X, and XTC	None	High	Oral	Sensory effects, perceptual distortions, flashbacks, elevated heart rate, increased blood pressure, dilated pupils, nausea and vomiting.	Psychological harm, fear, depression, anxiety, and paranoia. Deaths generally occur due to suicide, accidents, dangerous behavior, inadvertently eating poisonous plant material. Respiratory depression, coma, convulsions, seizures, and death due to respiratory arrest	
Ketamine	III	Cat Tranquilizer, Cat Valium, Jet K, Kit Kat, Purple, Special K, Special La Coke, Super Acid, Super K, and Vitamin K	anesthetic	Moderate	Snorted, smoked, oral, injected			
LSD	I	Acid, Dots, Mellow Yellow, Window Pane	None	High	Oral			
Peyote & Mescaline	I	Buttons, Cactus, Mesc, and Peyoto	None	High	Oral, smoked			
Psilocybin	I	Magic Mushrooms, Mushrooms, and Shrooms	None	High	Oral			
<b>Steroids</b>								
Anabolic Steroids	III	Arnolds, Juice, Pumpers, Roids, Stackers	Hormone deficiencies, delayed puberty		Oral, injected, applied to skin	Mood swings, hostility, impaired judgement, aggression, growth stunt in adolescents, changes in sexual development, high cholesterol levels, acne and fluid retention, liver damage	Anabolic steroids are not associated with overdoses.	Depression
<b>Marijuana/ Cannabis</b>								
Marijuana	I	Aunt Mary, Bud, Blunts, Chronic, Dope, Gangster, Ganja, Grass, Hash, Herb, Joint, Kif, Mary Jane, Mota, Pot, Reefer, Sinsemilla, Skunk, Smoke, Weed, Yerba	None	Moderate	Smoked, oral	Learning impairments, dizziness, nausea, tachycardia, flushing, tremors, merriment, relaxation, sedation, blood shot eyes, coughing, increased appetite, increased blood pressure, burnt lung tissue	None	Restlessness, irritability, sleep difficulties
Marijuana concentrates	I	710, wax, honey oil, budder, butane honey oil, shatter, dabs, black glass, errl.	None	Moderate	Smoked, oral			
Vaping	--	E-cigs, e-hookahs, mods, vape pens, vapes, and Juuls or Juuling	None	Moderate	Inhaling			
<b>Inhalants</b>								
Inhalants	--	Gluey, Huff, Rush, and Whippets	None		inhaled	Brain damage, cognitive abnormalities, slow body function,	Loss of consciousness, death by asphyxiation	

<i>Drug</i>	<i>Schedule</i>	<i>Trade Names</i>	<i>Medical use</i>	<i>Dependency</i>	<i>Usual method of abuse</i>	<i>Possible effects</i>	<i>Effects of Overdose</i>	<i>Withdrawal</i>
						loss of consciousness, drowsy		
<b>Designer Drugs</b>								
Bath Salts		Bliss, Blue Silk, Cloud Nine, Drone, Energy-1, Ivory Wave, Lunar Wave, Meow Meow, Ocean Burst, Pure Ivory, Purple Wave, Red Dove, Snow Leopard, Stardust, Vanilla Sky, White Dove, White Knight, White Lightning	None		Snorting, oral, smoking, injected	Euphoria and alertness, confusion, psychosis, hallucination agitation, aggression, self destructive behavior, rapid heartbeat, hypertension, sweating, headaches, palpitations	Nausea, anxiety, seizures, stroke, coma, organ injury, death	
K2/Spice		Spice, K2, Blaze, RedX Dawn, Paradise, Demon, Black Magic, Spike, Mr. Nice Guy, Ninja, Dream, Genie, Sence, Smoke, Skunk, Serenity, Yucatan, Fire, Skooby Snax, and Crazy Clown	None					
<b>Drugs of Concern</b>								
DSM		CCC, Dex, DXM, Poor Man's PCP, Robo, Rojo, Skittles, Triple C, and Velvet	Cough suppressant, cold medication		Oral	Confusion, agitation, paranoia, sensor changes, euphoria and hallucinations, excitability, sweating	Impairment of the senses	
Kratom		Thang, kakuam, thom, ketum, and biak	None		Oral, chewed	Nausea, itching, sweating, constipation, vomiting, drowsiness, loss of appetite, seizure, hallucination		
Salvia Divinorum		Maria Pastora, Sally-D, and Salvia	None		Chewed, smoked	Distorted perception, fear and panic, paranoia, hallucination, impaired judgment, loss of coordination, slurred speech		
<b>Alcohol</b>								
		Undistilled: Beer, wine hard cider, mead, sake Distilled: Gin, brandy, whiskey, rum, tequila, vodka, absinthe, everclear	None	Common	Oral	Short term risks: injuries, violence, alcohol poisoning, risky behaviors, miscarriage Long term risks. Long term risks: high blood pressure, heart disease, stroke, liver disease, cancer, weakened immune system, memory problems, mental health problems, social problems	Alcohol poisoning: confusion, difficulty remaining conscious, vomiting, seizures, slow breathing, clammy skin, low body temperature	Anxiety, shaking, insomnia, headache, nausea, hallucinations, seizures, delirium tremens

Reference: U.S. Department of Justice Drug Enforcement Administration. Drugs of Abuse: A DEA Resource Guide.